

Boosters meeting minutes - August 25, 2008

Meeting called to order by Karen Fox at 7:05 pm.

Handouts on table: Agenda; Budget worksheet; May 19, 2008 Booster Meeting minutes; 2008-09 calendar; Picnic registration; Band Camp T-shirt form; By-Laws.

President's introduction - Karen Fox:

- Introductions and welcome - to 1st year and returning families.
- Introduction of committee chairs and E-Board.
- Reviewed plan for the evening → Booster meeting, Band Buddies meeting, committee volunteer meeting.
- Noted later in meeting that Mr. Mazzeo was appointed Instrumental Music Coordinator for the district.

Secretary's Report - Paula Adler:

- Reviewed minutes prepared by Helen Hughes for May 19, 2008 meeting. Motion to accept: Beth Meyers
2nd: Amy Algazi
- Reminded parents to have band members submit information cards, band contract and Photo/Video release. Need this information to ensure we have current contact and medical information.

Treasurer's Report - Chris Herbst:

- Chris overviewed this year's budgeted expenses.
- Reviewed the Reimbursement Form that must be submitted so that Booster-related bills can be paid after backup submitted.
- Hong Kong refund status -
 - Cash overpayments - \$----- disbursed; \$----- remains to pay out beyond standard.
 - Families who have not yet responded to the Hong Kong refund letter re: disbursement approach need to respond as to whether a refund is requested or a rollover to the student's account. Note that the standard refund provided to all families was rolled into each student's account.
 - Several families indicated that the refund letter was not received and asked to see Chris or Karen ASAP.

Band Director - Frank Mazzeo:

- Mr. Mazzeo thanked Karen Fox for stepping up into the President's role. Much work to do coming off a busy trip year.
- Field Show -
 - Theme - Starry Night. Show includes a medley of star-related tunes - Starry Night, When you wish upon a star, Symphony #1.
 - Most field shows have 50 sets; ours will have approx. 70.

- Band camp - kids working very hard. Needs additional rehearsal time and so we won't be holding the parent show last day of camp; however, parents can stop by and watch practice.
- First performance at PHS Football game on 8/29 will be the halftime performance. Also, Officer Pinning ceremony - 6 pm. Parents should arrive by 5:45 pm, bring cameras. Marine inspection prior to pinning (our band is modeled off of the President's band - military style).
- Instrument update (not Gift to Band) - ordered instruments through district; they've started to arrive.
- Uniforms - request through district for new uniforms. Will establish new uniform committee.
- Gift to Band -
 - Smart Music program is a district-wide initiative. Smart Music room in process of set up. Need to order computer. Students will have computer program and will wear microphone on belt and then be able to review performance/progress.
 - New instruments ordered.
- Staff Additions/Changes -
 - John Rees - new hire/alumni. Will instruct at Penn Valley and one day/PHS.
 - Mark Capriotti - will instruct one day at elementary school level.
- Competitions - USSBA - will be Class 5 this year. Based on band headcount.
- Band headcount - 107 members
- Instrumental Music Coordinator role - much focus will be on recruitment from middle and elementary schools.

Fundraising - Stan Gursky:

- Brief overview of fundraising process by Stan. Details of fundraising and trip accounts to be covered later in the evening at Band Buddies meeting for first year parents.
- Each family has responsibility for an annual fundraising benchmark. Fundraising greater than benchmark leads to rollover to student account.
- Gift to Band was as a result of our fundraising efforts.
- Fundraising Committee - Stan has 14 members to date.
- Cheryl Burgos has agreed to coordinate candy distribution. Pam Castellanos has agreed to be a 'candy house'. It will be easy to access candy this year.
- Candy and WaWa coupons on sign-out basis.
- Gerri Matosky coordinates Giant script. 5% goes to student account.
- Three types of fundraising:
 1. Monthly programs
 2. 'Band nights' (e.g., Chick-Fil-A) - proceeds to general fund.
 3. One day events - Festival, Golf Outing, Walk-a-thon
- USSBA tickets should be purchased from Band Boosters. Allows us to cover band entry fee.

- Stan reviewed contents of this month's fundraising packet.

Marching Band Festival - Dave Willard:

- October 11 - 8th annual Marching Band Festival.
- Potential of 6 bands - Council Rock South, Council Rock North, Neshaminy, William Tennent, Bensalem, Penn Ridge
- The Festival is key to our fundraising efforts.
- Volunteers needed - please complete form handed out.
- Need designer for Festival book - see Dave.
- Expecting > 1,000 people to attend.
- May 14 - 3rd annual Golf outing

Other Topics:

- Website for all band announcements → www.pennsburybands.org. This is the best means of communication to reach families and band members so please check the website regularly. If a Booster member does not have access to a computer, please see Karen Fox who will work with you on alternative arrangements.
- Band hotline - 215-949-1510. Numbers is also located on band website.
- Plan for website is to use it for all instrumental program communications at all school levels.
- September 14 - Band Picnic. Be sure you complete a picnic form. 1 pm start at Pavilion 11.
- Booster By-Laws review committee - See Karen Fox if you are interested in serving on this committee.
- Chairpersons still needed for Gate and Refreshments. [UPDATE after Booster meeting. Gate will be Susan and Jeff Witte. Refreshments will be Beth Meyers but need a co-chair].

Motion to adjourn meeting at 8:05 pm: Ezi Algazi. 2nd - Amy Algazi.

Next - Band Buddies meeting run by Deb Alleva + Committee volunteer meeting.

Respectfully
submitted,
Paula Adler,
Booster
Secretary