

Boosters meeting minutes - March 16, 2009

Meeting called to order by Karen Fox at 7:00 pm.

E-Board in attendance: Karen Fox, Chris Herbst, Dave Willard, Paula Adler, Frank Mazzeo (band director). Absent: Stan Gursky

Handouts on table: Agenda; Booster Meeting minutes - February 9, 2009; Treasurer's Report - March 2009; Benchmark payments and dates; Budget draft for 2009-10 Booster year; Golf outing poster and pamphlet.

President's introduction - Karen Fox:

- Welcomed meeting participants; new members.
- Introduced and thanked Deb Alleva - Band Buddy chair.

Secretary's Report - Paula Adler:

- Reviewed minutes from February 9, 2009 meeting.
- Motion to accept minutes: Karen Gibbon. 2nd: Lisa Meyers.

Treasurer's Report - Chris Herbst:

- Net increase in expenditures of approximately \$2,500 during the last month. Increase attributable to: bank charges and office supplies (\$97); training (-\$200); Jazz band activities (\$2,595)
- Motion to accept report: 1st: Deb Alleva; 2nd: Sarah Frank.

Slate of Officers/Nominating Committee results for 2009-10 school year:

- Proposed slate of officers for 2009-10 to include two new members - Shelly Punchatz (President) and Pam Castellanos (Secretary).
- Continuing on E-Board - Dave Willard (First VP); Stan Gursky (2nd VP); Chris Herbst (Treasurer).
- Leaving E-Board at the end of the 2008-09 year: Karen Fox (President); Paula Adler (Secretary).
- Motion to accept new slate of officers: 1st: Deb Alleva; 2nd: Susan Witte.
- Call for vote to accept slate of officers: 1st: Jeff Sibner; 2nd: Nancy Roberts. All 'ayes'.
- Thanks to the Nominating Committee - Current E-Board members - Karen Fox, Paula Adler. Booster members - Rick Cooper, Karen Gibbon, Vicki Principi

Band Director's Report - Frank Mazzeo:

- Regional Band advancement to PMEA All State Band - Ben Lupinacci, Dylan Principi and Sean Bailey. Regional Orchestra advancement to be announced at next Booster meeting.
- PCJB -
 - Mr. Mazzeo read the results of the last several competitions (all Outstanding ratings) as well as section and soloist awards.
 - Big weekend upcoming - Pennsbury Jazz Festival (3/19), Truman High School Jazz Festival (3/20), Central Bucks West Jazz Festival (3/21), Villanova Jazz Festival (3/22).
- Pennsbury Jazz Festival - March 19.

- Long list of bands performing (including our Pennsbury Middle school bands and PJLB)
- March 18 - Master class for PCJB with Wayne Bergeron - 4:30 - 6:30 pm, PHS East auditorium (moved from William Penn Middle School) followed by pizza for PCJB and PJLB members.
- Yardley News article last week on Wayne Bergeron and Jazz Festival participation.
- Jazz festival t-shirt available for purchase (designed by Matt Adler).
- Ticket costs - \$20 reserved seats; \$10 Adults; \$5 Students and Seniors.
- Marching Band officer tryouts - end of March. Band members trying out will need 2 letters of recommendation.
- Middle school recruitment - recruiting has paid off as we have 69 8th grade students coming up to 9th grade band.
- County Band Festival - March 26-28 at PHS.
 - High school and middle school bands.
 - Need Booster volunteers. See Mrs. Fox
 - Conductors:
 - Quincy Hilliard - High school band
 - William Owens - Middle school band
 - Angelo Gotto - Orchestra
- Letter from PCJB alumni member - Mr. Mazzeo read a very nice letter from a PCJB alumni who saw PCJB perform recently. The alumni expressed what good preparation the PHS bands had provided him for life, even though he did not continue in music.
- Symphonic Winds - for 2009-10 10-12th grades. Tryouts are last week in March .

London trip/Golf Outing/Fund Raising - Dave Willard:

- London trip -
 - In process of determining student count. Tonight's payments will be a key indicator of where we stand on participation. Phone calls were made by E-Board members to those who have indicated they will participate in the London trip but have not yet made benchmark payments. We are not able to lock into a final price until we have a final count of participants.
 - 8th grade parents have been asking why benchmark payments need to be made now.
 - Response - we need to know how many band members will participate (including new band members) in order to lock in a headcount and price per person. Mrs. Alleva has been explaining this to families of 8th grade students in her Band Buddy leader role..
 - What if the trip commitment date is moved earlier (before band camp) and a new band member decides the band is not for him/her?
 - Response - If commitment date is moved prior to band camp, the family would remain responsible for any amount that the Band is not refunded by

- the travel agency, as we will have an obligation to commit to a count shortly.
 - Keep in mind that any fundraised benchmarks (funds that do not come from you as cash/personal check) are not refundable if student decides not to go on trip.
- Information for family sign up will be distributed shortly - as soon as we have a clear count of band member participation. Running a bit behind on this.
- Chaperone sign ups -
 - Candidates for chaperone need to understand that chaperone sign up is for the entire year, not just for the London trip.
 - Once chaperone decisions are made, chaperones will need to catch up on London payments.
- Insurance for trip is included in cost of trip. Keep in mind that insurance covers emergencies and extraordinary events. It does not cover a decision by a band member to back out of the trip. Families should read trip insurance terms which will be made available to families.
- The band website indicates last drop date in August; however, this date may be moved earlier - TBD - based on when Mr. Mazzeo needs to commit to travel agency. Could be as early as May drop date. Stay tuned.
- Updates to the trip and a question/response list will be posted on the band website. If you have questions now, email or call Dave Willard.
- Golf Outing - May 14 with Jazz at Pennsbury -
 - Registration is coming in at a slower pace than last year.
 - Hang flyer provided (see back table). Get the word out. These payments can add up for meeting benchmark for London trip.
 - Be sure to include the band member's name on any registrations. Dave suggests photocopying one registration after including band member name so that credit goes to benchmark for band member.
 - Still need volunteers - see Dave after tonight's meeting or call/write to him if you can help.
 - Student ads for program - posted to band website and in tonight's fundraising packet.
- Walk-a-thon - March 21 on PHS track. If inclement weather, will be rescheduled as school cannot be used on this day.
- Monthly packets - Please pick up new fundraising packet before you leave.

2009-10 Budget review:

- Chris Herbst, Treasurer, reviewed the proposed 2009-10 budget which has been reviewed by the E-Board and Mr. Mazzeo.
- Proposed budget is \$-- which is a slight reduction from

the 2008-09 budget of \$--.

- Modifications to budget items were made to account for historical spend, reclassing items into appropriate categories, increase in tax preparation fees, move away from mailings/photocopying (and more use of email for communication), increase in water purchase (to account for increase in band members) and a line item to account for middle school recruitment.
- Note that budget does not reflect Income items (Marching Band Festival, Jazz Festivals, Golf Outing, Gate sales, Picture sales, etc). It is only an expense budget as expenses are more predictable and controllable than the income side.
- Budget is related to benchmarks set for each year.
- Budget will be voted on at April Booster meeting.

Other Updates - Karen Fox:

- Gift to Band (GTB) -
 - All spent but \$3,100.
 - Note that Mr. Mazzeo first draws on the school district budget prior to drawing on GTB.
 - The budget does not include Gift to Band, as this is a decision that is made yearly, based on the excess cash proceeds which may be available after the year is closed and all expenses are accounted for.
 - 2009-10 Marching Band registration - June Booster meeting is used for this purpose.
 - Band camp for 2009-10 year -
 - Full band - band camp begins August 17 for 2 weeks.
 - Mini camp for new band members - 2 days the week before band camp begins.
 - **Question from parents** as to whether any current band members will be asked to assist during mini camp. Mrs. Fox will share this question with Mr. Mazzeo and ask him to comment on this at April Booster meeting as well as to confirm all band camp dates.
 - County Band Host opportunities - March 26-28 at PHS - Volunteers needed for shifts on March 26-27 (practice days) from 12-2 pm. In good shape for volunteers on concert day March 28.
 - Jazz Festival - March 19 -
 - Volunteers needed for concession stand in cafeteria. See Karen Rosenfeld (chair for jazz festival refreshments). Volunteers will be able to see the festival on the cafeteria monitors. This is an outstanding fundraising opportunity so please step up and volunteer.
 - Reserved ticket purchase - send in \$20 to Mr. Mazzeo if you would like reserved tickets.
 - Kimmel Center Spring Concert - May 21
 - Awards Banquet - Falls Caterers - June 7
 - Next Booster meeting - April 20. Please be prepared with next benchmark payments.
- All Booster meeting minutes - are posted to the band

website (www.pennsburybands.org). Minutes will be posted within 1 week of meeting.

- Website for all band events and announcements → www.pennsburybands.org.
- Band hotline - 215-949-1510. Numbers is also located on band website.

Motion to adjourn meeting at 8:30 pm: Shelly Puchatz;
2nd - Sarah Frank.

Respectfully
submitted,
Paula Adler,
Booster
Secretary