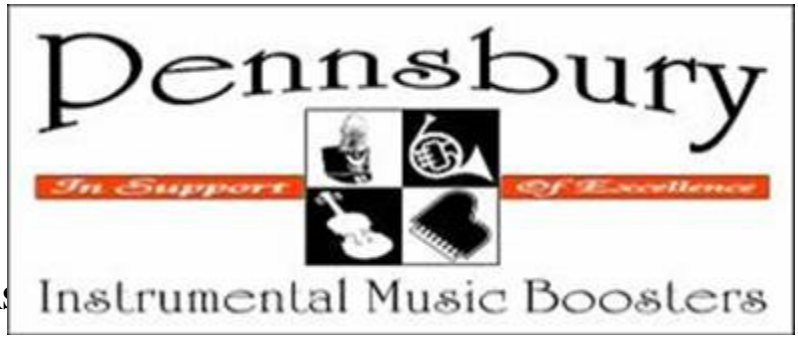

REIMBURS

Date of request _____

Person making request: _____

Purpose of expenditure _____

Approvals: _____

Music Department: _____

(Approval needed for only for disbursement relating to music department activities)

Boosters:

_____

(President or Treasurer)

Receipt attached: _____

Make check payable to: _____

Mailing address

Name: _____

Address: _____

City: _____

Amount of check: ____$_____

Invoice Number: _____

Treasurer's use:

Check number: Amount:

** Print as many as you want